

LAWRENCE BERKELEY NATIONAL LABORATORY  
Environment, Health and Safety Division  
Bldg. 85B Room 102 Ext. 6123

December 10, 1999

MEMORANDUM

TO: Laboratory Personnel  
FROM: Shelley A. Warham  
SUBJECT: Recycled Content Products

Berkeley Lab is gearing up to meet the requirements of Executive Order 13101, "Greening the Government Through Recycling, Waste Prevention, and Federal Acquisition." This Order replaces Executive Order 12873, while strengthening and expanding the federal government's commitment to recycling and buying recycled-content and environmentally preferable products.

While our efforts to buy recycled products and increase recycling have been tremendously successful, the markets for collected recyclables have not yet fully materialized. This market imbalance, primarily the result of the supply of recycled material exceeding consumer demand, has led the Administration to take a serious look at our own efforts and the impact those efforts can have on the market.

Last January 1998, Berkeley Lab began a recycling program for most of the laser toner cartridges used at the laboratory. To demonstrate our commitment to the environment and "green the government," most of the replacement laser toner cartridges purchased by Berkeley Lab are of a remanufactured type.

Therefore, beginning January 4, 1999, if a virgin item (identified on the attached list) is ordered, a product with recycled content will automatically be sent. This effort will help to promote a more sustainable future for America, while assisting the economy.

By fulfilling the Executive Order, Berkeley Lab will also be in compliance with Public Law 103-123, section 410 (October 28, 1993). The Public Law 103-123, section 410 authorizes federal agencies to give preference to products with recycled content made in the United States.

Attached to this memo is a large selection of products which contain recycled content from a variety of manufacturers. All of the recycled content products can be purchased through our system contract with Boise Cascade. The manufacturing process ensures maximum performance and is backed by the manufacturer's 100% quality guarantee.

Potential savings up to 50% over the virgin product can be realized depending on the brand. Every product is manufactured and tested according to strict quality guidelines to ensure maximum performance every time.

Join the Berkeley Lab effort of "Buying Green" and be proactive in your future purchases for the Lab. Your assistance is greatly appreciated in helping us to fulfill our goals of compliance buying.

For a full text of Executive Order 13101, visit the web site <[www.ofee.gov](http://www.ofee.gov)>. Please let me know if you have further questions (486-6123).

SAW:saw

Attachment

Effective January 4, 2000, the following list of recycled items will be substituted by Boise whenever virgin items are ordered by Berkeley Lab.

Virgin - Post-Its

A2-653-YW - 1-1/2x2  
A2-654-YW - 3X3  
A2-655-YW - 3X5  
A2-656-YW - 2X3  
A2-660-YW - 4X6 Ruled

Recycled - Post-Its

A-2-653RP-YW  
A-2-654RP-YW  
A2-655RP-YW  
A2-656RP-YW  
A2-660RP-YW

Virgin - Stenopads

P3-8925GG  
P3C6925GG

Recycled - Stenopads

P3-R6925GG

Virgin - Writing Pads

P3-C58CP  
P3-C58WP  
P3-C811CP  
P3-C811WP  
P3-C814CP  
P3-C814WP

P3-63900  
P3-63910  
P3-63950  
P3-63960  
P3-63980  
P3-63990

P3-63350  
P3-63360  
P3-63400  
P3-63410  
P3-63580  
P3-63390

Recycled - Writing Pads

P3R-58CP  
P3R-58WP  
P3R-811CP  
P3R-811WP  
P3R814CP  
P3R-814WP

P3-R58CP  
P3-R58WP  
P3-R811CP  
P3-R811WP  
P3-R814CP  
P3-R814WP

P3-R58CP  
P3-R58WP  
P3-R811CP  
P3-R811WP  
P3-R814CP  
P3-R814WP

Virgin - 28# Kraft (pg. 431 (c))      Recycled - 28# Kraft (pg. 431 (d))

Clasp Envelopes

P2-90BK (9X12)  
P2-97BK (10X13)  
P2-110BK (12X15-1/2)

28# Cameo Buff (pg. 430 (b))

P2-38290 (9X12)  
P2-38297 (10X13)  
P2-38310 (12X15-1/2)

Virgin - Black (pg. 158)

Vinyl Binders

L2-68989 (1")  
L2-68985 (1-1/2")  
L2-68982 (2")

Clasp Envelopes

P2-38190 (9X12)  
P2-38197 (10X13)  
P2-38120 (12X15-1/2)

28# Kraft (pg. 431 (a))

P2-38190 (9X12)  
P2-38197 (10X13)  
P2-38120 (12X15-1/2)

Recycled - Black (pg. 156)

Vinyl Binders

L2-UT11-10-BK (1")  
L2-UT11-15-BK (1-1/2")  
2-UT11-20-BK (2")